

“Duplex” House Rules

The duplex at the Workhouse Arts Center is used for CERT training and/or exercises. All regular CERT guidelines and rules are to be followed regarding safety. Below are some specifics regarding this property.

- Make arrangements with Jeffrey at the Office of the Volunteer Liaison via email prior to needing access to the building, requesting, and **returning** the key.
- No one will enter the building alone.
- **Everyone** entering the building must wear closed shoes, long pants, and an N(KN)95 mask, with or without a valve.
- Victim/survivor actors must wear an N(KN)95 mask in the building. CERT should have extra N(KN)95s on hand for the actors.
- Entering the building to do work requires a hardhat, N(KN)95 mask (with or without valve), work gloves, and safety glasses or impact resistant (Z87) goggles or face shield.
- Working with power tools may require additional personal protective equipment.
- The room with the moldy carpet must be closed off and marked “out of play.”
- The basement of the duplex must be closed off and marked “out of play.”
- For exercises, contact Dana at the Office of the Volunteer Liaison to get delivery and pick-up of a port-a-potty. It is ok for volunteers to ask to use the Visitor’s Center restroom.
- A walk-through of the building will be completed one week prior to use for an event. This includes inspection of the outside of the building and the nearby grounds. The Safety Division will be notified of the inspection date and time. Problems noted during the walk-through will be fixed prior to the event.
- The duplex is an historic building and cannot be modified beyond making it safe for CERT use. Check with the Office of the Volunteer Liaison **prior** to any work.

Issued By Ginny Katona, CERT Safety

Approved by Jeff Katz

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